To all Staff

**R.E. COVID-19 Information and Precautions**

Over the past weeks, we have all experienced the increase in media coverage surrounding the global

spread of the coronavirus. We want to assure you that our priority is the health and welfare of all our

Staff Members.

Some Key Information:

Coronaviruses are a type of virus. There are many of them and they are fairly common. COVID-19 is the name given to the disease caused by the new coronavirus that appeared recently. The facts of COVID-19 which we currently know are:

 The symptoms of COVID-19 are similar to the flu with fever, coughing and shortness of breath.

 It appears to mainly be spread through close person-to-person contact.

 It may be possible for someone to touch a surface or object with the virus on it and then touch

their nose or mouth and become infected, but this is not the main way the virus spreads,

according to CDC (Centre for Disease Control) and other health experts.

The Public Health Agency of Canada (PHAC) has assessed the public health risk associated with COVID-19 as low for Canada. Public health risk is continually reassessed as new information becomes available. The risk to Canadian travellers abroad is generally low but will vary depending on the destination. The Public Health Agency of Canada is closely monitoring the spread of COVID-19 in other countries

In addition to all the normal things you do to stay healthy**, the preventive measures are the same as for the flu or other viruses, according to CDC:**

* Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing or sneezing. Be sure to properly dry your hands after washing and you may use an alcohol-based sanitizer that is at least 60% alcohol.
* Avoid close contact with people who are sick.
* Avoid touching your eyes, nose and mouth.
* Stay home when you are sick. If you are experiencing any of the above-mentioned symptoms, please
* contact your manager immediately.
* Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
* Clean and disinfect frequently touched objects and surfaces

Trochu Meat Processors is invested in the health and safety of its people. Therefore, we want to focus on the following actions to ensure the risk of COVID-19 remains low:

 If you are planning to travel outside of Canada, please inform your manager immediately.

Please share all the specific details of your travel plans so we can manage accordingly. Please

also share with your manager details of your travel destinations if you have returned from

outside of Canada in the last 3 weeks.

 Being conscious of the heighted awareness our staff have about the

current situation surrounding COVID-19, we want to be very diligent about ensuring that Staff Members with flu like symptoms stay home until they recover. Our Managers should also kindly

ask our Staff Members who are at work with flu like symptoms to go home and recover.

More information can be found on the Government of Canada website at:

https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection.html

Please make sure to reach out to the Management Team if you have any questions or concerns about this. Your diligence in helping us maintain and safeguard our Staff Members well being is greatly appreciated.