

**From:** Roger J Bockstael (LCL)  
**Sent:** Friday, April 24, 2020 5:26 PM  
**To:** Richelle Stewart; Chris O'Halloran  
**Cc:** Ricardo de Menezes; Roger J Bockstael (LCL)>; Alex Vazquez (LCL)  
**Subject:** RE: Positive 1574 and 1578

As per my voice mails of this afternoon, here is the overview and protocols that are currently being actioned:

1. Positive tests were confirmed and involved [REDACTED] colleagues, [REDACTED] in RCSS 1578 and [REDACTED] in RCSS 1574;
2. The colleagues are self-isolating;
3. We have just started to conduct huddles with all available colleagues advising of the protocols which we would be following as a business;
4. Colleagues that feel uncomfortable to continue working will be allowed to leave their store and some may opt to go on voluntary leave;
5. The stores will close at 10:00 pm and we will conduct a deep sanitization of one location, details in email below this one, utilizing a 3<sup>rd</sup>party sanitation crew;
6. The night crew and others starting shifts this evening are being contacted and some may be advised to delay their arrival to facilitate the deep sanitization of the one store;
7. Early morning shifts may also be contacted and some may be asked to delay their arrival to facilitate the deep sanitization of that one store;
8. The stores will likely reopen tomorrow as usual at 7:00 a.m. this morning.
9. We will be notifying the media of the deep clean location.

We worked with our Medical services team and the Alberta Health Services in order to assess any potential risk to other colleagues / customers.

We are following whatever directives are given by the health unit authorities.

In the interim, we continue to advise all colleagues to self-monitor, practice social distancing and hand washing protocols.

[REDACTED]

[REDACTED]

Should there be any further developments, I will reach out to you directly.

Roger